

Leadership Capacity Toolkit

Backward Design Lesson Planning Template



Who Would Use This Tool?

Grade Level Chairs facilitating a collaborative planning session for a grade level.
Instructional Leaders facilitating unit planning for a grade level or content area.

Overview of Tool

Once a standard is selected, teachers can use this template to ensure they are assessing students throughout and at the end of a lesson using a tool that will demonstrate mastery.

- The tool provides instructional teams a lens that allows them to connect all learning activities, assessments, and materials to the mastery of the standard of focus.

How Should a Leader Use This Tool?

- This tool can be used as the foundation of a unit planning session or a multiple day lesson for one or two standards.
- This requires pre-planning prior to the lesson. A team should have unpacked the Common Core Standard of focus and determined what they want students to know, understand, and be able to do before beginning a planning session with this tool.

Expert Principal Tips for Using this Tool

Review and edit all forms with your Instructional Teams.

By the end of this lesson		
<p><i>Enter the Common Core Standards that will guide the lesson.</i></p>	<p style="text-align: center;">Performance Skills</p> <p>During this unit, students should be able to (Using the Webb’s Depth of Knowledge Wheel will help in this area)....</p>	
	<p style="text-align: center;">Lesson Value</p> <p>Explain the importance of this unit. How does this lesson serve as a prerequisite for future lessons?</p>	
	<p style="text-align: center;">Knowledge and Skill Acquisition</p>	
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;"> <p>Students will know . . .</p> </td> <td style="width: 50%;"> <p>Students will be skilled at . . . What discrete skills and processes should students be able to use? These are typically lower-level Bloom’s Taxonomy.</p> </td> </tr> </table>	<p>Students will know . . .</p>
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Grade _____ Unit Title _____

Stage 2—Assessment Evidence
<p>What performance task(s) will show evidence of performance skills listed above? How can I be sure that students have learned the “big idea?”</p>
<p>What ongoing assessments am I using to check on student understanding throughout the unit?</p>

Stage 3—Learning Experiences

Lesson #	Summary of Key Learning Events and Instruction	What Standards is this aligned too?